



TERMS OF REFERENCE

Call for Tender for the supply of 270 Samsung Tablets to Friendship Bench Deadline: 25 MARCH 2024 at 1300 hours

Friendship Bench is inviting reputable suppliers of goods as per the below specifications. Only Suppliers meeting the requirements will be responded to.

Project: Supply and delivery of:

1. 270 Samsung Galaxy Tab A7 Lite

Location: Milton Park, Harare

1. Scope of Work

- 1.1 Supply and delivery of 270 * Samsung Galaxy Tab A7 Lite. 32GB Memory and 3GB Ram including WIFI and sim card functionality capability.

2. Deliverables

- 2.1 No Refurbishments or non-genuine tablets accepted.
- 2.2 Samples required for assessment before delivery.
- 2.3 One year Warranty period required for all the tablets.

3. Tablet Specifications

270 * Samsung Galaxy Tab A7 Lite

- 3.1 Samsung Galaxy Tab A7 Lite. 32GB Memory and 3GB Ram including WIFI and sim card functionality capability.
- 3.2 Non refurb accepted. Genuine only.

4. Accessories

- 4.1 Tablet Pouch
- 4.2 Tablet Screen guards

5. Other terms and conditions

- 5.1 Supplier to supply tablets with a one-year warranty period.

6. Delivery Period

- 6.1 Supply and delivery of Tablets within seven (7) calendar days from the receipt of Notice to Proceed or signed Contract Agreement.

Mandatory Requirements

Interested suppliers are required to submit the following certified copies of documents:

- Certificate of Incorporation
- CR14 Form
- VAT registration Certificate
- Valid ITF 263 Form (Tax Clearance Certificate)
- Brief Company Profile and four (4) Trade References
- Letter of introduction with contact details, i.e. physical, postal, email address and phone numbers. Provide details and contact person (s) for any three (3) major companies you have dealt with in the past year. Indicate the names of your directors.

Documents must be dropped at 4 Weale Road, Milton Park: The Procurement Committee, Friendship Bench, Harare. No documents shall be received or entertained after this due date and time.

NB: All documents should be bound; all submissions are to be in sealed envelopes clearly marked at the top written 'Supply of Samsung Tablets'